Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SHRI SHIVAJI EDUCATION SOCIETY AMRAVATI'S, SHRI PUNDLIK MAHARAJ MAHAVIDYALAYA NANDURA (RLY).)**
Name of the head of the Institution	**Dr. D. M. Ambhore**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07265221253**
Mobile no.	**9422182479**
Registered Email	**drdmambhore@gmail.com**
Alternate Email	**smita.tarale@gmail.com**
Address	**Near New Cotton Market, Buldana Road, Nandura (Rly)**
City/Town	**Nandura**
State/UT	**Maharashtra**

Pincode	**443404**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. B. S Jadhao**
Phone no/Alternate Phone no.	**07265221253**
Mobile no.	**8380027931**
Registered Email	**spmcollegendr@gmail.com**
Alternate Email	**smita.tarale@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://spmnandura.org/pages/aqar.php

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://spmnandura.org/pages/academic_calender.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C+**	**62.70**	**2004**	**16-Sep-2004**	**16-Sep-2009**
2	**C**	**1.86**	**2016**	**29-Mar-2016**	**29-Mar-2021**

6. Date of Establishment of IQAC	**15-Apr-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

No Data Entered/Not Applicable!!!

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
View File	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Development Committee	08-Mar-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	28-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Yes, college has its management information system. Due to this system the planning ,quality and flexibility of institution has been improved. Institute focuses on egovernance. It involves new ways of accessing education, new ways of organizing and delivering information and services. Institute has ERP software through that administration and admission is implemented for effective student support system, governance and more focused on paperless work. The entire student database has been maintained in software. The system provides timely alert to parents through SMS and also support synchronous communication between Institute and parents. It provides new ways of communication to the urban as well as rural students. For the effective monitoring, biometric attendance of all faculties is recorded and its attendance report is generated and is easily accessible to all faculties. Library department has Lib software through which accession of all the books has been carried out and issue return of books is also done through software.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

words

- Prior to the commencement of the academic year, the annual Academic Calendar is prepared according to the University Calendar and it is displayed on the Students notice board & College Website to ensure proper teaching –learning process and continuous internal evaluation. • At the end of the academic year, each department held meeting to discuss about the course distribution for the next academic session. Based on the expertise of individual teacher, the course is allotted to them by the Head of the department. Every department prepares teaching plan. • Syllabus of each subject for the academic session is provided to the students. All the teachers maintain academic diary for effective academic planning, implementation and review of the curriculum. • Institute has Time-Table committee which prepares time table with reference of head of the department and published on students' Notice Board & College website. • Conventional classroom teaching is blended with reasonable use of ICT to make the teaching learning process more learner-centric. YouTube assisted learning; experiential learning, participative learning &Problem-Solving method are also used for effective curriculum delivery. • For the effective delivery of course, course outcome (Cos), Program outcome (POs) and program specific outcomes (PSOs) are communicated with students and displayed on college website. • Classroom teaching is supplemented with seminars, workshops, special lectures, group discussions, Tutorials, Use of Proctors, Departmental Quiz, paper presentation by the students, projects, group assignments, term-papers, educational tours, field trips and industrial visits for effective delivery of curriculum, which are done in a planned manner. Records are maintained by each department and information is provided to IQAC for documentation. • All Internal Examinations like Class test, remedial classes, are conducted to check whether the students have acquired knowledge as outlined in the objectives of the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate course on soil testing	-	16/07/2018	15	-	Skill Development
Certificate course in English	-	10/08/2018	15	-	Skill Development
Certificate course on online Banking	-	11/09/2018	15	-	Skill Development
Certificate course on gender equity	-	02/01/2019	15	-	Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.		
Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	**92**	**0**

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Personality development Programme	**04/02/2019**	**175**
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	**Forest visit and plant collection,**	**30**
BSc	**Silver tree project**	**30**
BCom	**Bank visit**	**150**
BCom	**Industry visit**	**112**
BA	**Taluka court visit**	**45**
BSc	**Soil Testing**	**21**
BSc	**One week program on TDS measurement at Rasalpur village**	**14**
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution has structured feedback system. This mechanism is divided into four categories viz. students' feedback, parents' feedback, alumni feedback and teachers' feedback. Students feedback on curriculum: We conduct students' feedback process annually to improve teaching learning process, infrastructure and the entire learning experience for the students during their tenure.

Collected feedbacks are analysed and communicated to individual teacher which help them to improve and analyse their teaching process. Some corrective measures are taken by the head of department according to feedback. Every teacher maintains feedback report in his or her course file. Parents Feedback on Curriculum: The institute collects feedback from the parents for the academic and administrative progress. These feedbacks are collected in annual parents meeting. The institute seeks feedback from parents for further improvements in teaching-learning and administrative practices. Alumni Feedback: Alumni of the institute are requested to give feedback and valuable suggestions about institute . The feedback from alumni contributes significantly in the process of development of the institution. Teachers Feedback on Curriculum: At the end of the semester All the faculty members of the institute submit the feedback on the curriculum for each of the courses taught. These feedback are found to be very useful for enriching the curriculum.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	–	360	302	302
BCom	–	360	207	207
BSc	–	360	232	232
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	741	0	9	0	9

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
9	9	4	2	0	3
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system is available in institute. Objectives of students mentoring system: ? To enhance the students Academic Achievement ? To enhance aspirations of students and increase their confidence through interactions and conduction of various activities ? To promote the personal/social development of students in a safe ? To develop their personal learning plan for high education and their career pathway. ? To bridge the gap

between teacher and student. At the outset of academic year students are allotted to all faculty members in batch wise. Names of the mentors are displayed on the college notice board. IQAC has prepared one student counselling data sheet having all basic information and hobbies, interest and career choice. That data sheet duly filled by student and its record is maintained by mentor. In every semester two meetings are conducted with allotted students to make them comfortable to share their problems, difficulties with guardian. He or she gives solution to enhance their growth by overall development. According to difficulties of students, remedial classes, certificate courses, career guidance, counselling session, yoga session are conducted by experts. The mentors are responsible for academic progress and psychological wellbeing of their mentees. They are also entrusted with the task of monitoring the attendance and academic progress of the students. Outcomes of students mentoring system: ? Due to this practice healthy relationship is established between student and teacher guardian. ? No ragging incident happened in the campus ? Student participation in curriculum and extra curriculum has been increased. ? Student's confidence level boosted up.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
741	9	1:82

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	9	21	0	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Sunanda Reose	Associate Professor	Vangmay Abhiruchi Purskar, Badoda, Gujrat
2018	Suchita Dighe	Lecturer	Ph.D. awarded in SGBAU, Amravati
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	-	2018-19	27/05/2019	08/07/2019
BCom	-	2018-19	15/05/2019	24/07/2019
BA	-	2018-19	16/05/2019	19/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Institute reformed continuous internal evaluation (CIE) system parallel with SGBAU, Amravati. CIE which is useful to evaluate the learning abilities of the students and progress of student which otherwise cannot be tested with the semester end examination only. These components of internal assessment consists

of assignments, mini-projects, viva, seminar, etc. The reformed structure of CIE enables faculty to identify slow learners and provide them an opportunity to improve their performance through the conduction of remedial classes and make up test for absentee.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is a very useful document, which contains the most important dates to guide the teachers and students. At the outset of academic year, academic monitoring committee prepares academic calendar in concern with head of department and principal in line of parent university SGBAU. Academic calendar provides important information about teaching days, examination dates extracurricular activities, semester based and annual based examinations and total working dates so that every teacher prepares teaching plan for a semester to avoid ambiguity in smooth conduction of work. Academic calendar is uploaded on college website to communicate with students and other stakeholders. Teachers strictly adhere with academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://spmnandura.org/pages/iqac_co_po_pso.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
-	BA	-	98	46	46.94
-	BCom	-	50	45	90.00
-	BSc	-	44	38	86.36
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://spmnandura.org/pdf/SSSNEW.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date

No Data Entered/Not Applicable !!!

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Science	1
Commerce	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	4	3
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Marathi	4
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Internet banking cha adhikosh vavharat prabhav	Dr.S.U.Ulhe	(Special issue)- LXXIII, (A) Samiksha	2018	0	Shri Pundlik Maharaj Ma havidyalya , Nandura (Rly)	0
Surkshit b havishyasa thi	Dr.S.U.Ulhe	(Special issue)- LXXIII,	2018	0	Shri Pundlik Maharaj Ma	0

aayurvima		(A) Samiksha			havidyalya, Nandura (Rly)	
E-source management	P. N. Atram	IJREE international journal of renewable energy exchange	2018	0	Shri Pundlik Maharaj Mahavidyalya, Nandura (Rly)	0
Sahitya Eytihas yancha Paraspar Sambdha	Dr. S.K.Reose	Bhavmala	2018	0	Shri Pundlik Maharaj Mahavidyalya, Nandura (Rly)	0
Rashtrasantntanche tarunana aavhan	Dr. S.K Reose	Akshar Vaidharbhi	2018	0	Shri Pundlik Maharaj Mahavidyalya, Nandura (Rly)	0
Mahiti tantradnyacha seva shetravar prabhav	Dr.S.U.Ulhe	(Special issue) Vidyawarta, Samiksha	2018	0	Shri Pundlik Maharaj Mahavidyalya, Nandura (Rly)	0
Banking shetravar mahiti tat radnyacha prabhav	Dr.S.U.Ulhe	(Special issue) Vidyawarta, Samiksha	2018	0	Shri Pundlik Maharaj Mahavidyalya, Nandura (Rly)	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	5	1	0
Presented papers	0	1	0	0
Resource persons	0	0	1	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
One week programme on total dissolved solids(TDS) measurement in hard water at Rasalpur village	Department of Chemistry	3	15
Health check up for Zilla Parishad school students at Vadali	Department of Business Economics	5	35
Mahila bachat gut awareness camp at Vadali	Department of Business Economics	6	25
Residential Camp	College NSS Unit	2	50
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	NSS Unit	Cleanliness Drive in Tahsil Office	2	56
Aids Awareness	NSS Unit	Aids Awareness	2	87
Women Empowerment	Department of Political Science	Women Empowerment	3	124
Police Mitra	NSS	During Ganesh festival college students helps police department for	1	13
Pulse Polio Abhiyan	NSS	Pulse polio abhiyan for society	3	35
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Anita Food Products	11/06/2018	• Training Opportunities for students. • Regular interaction between faculty of Anita food products and students of SPM College. • Regular visit of students	44
Rana Bakery	17/01/2018	• Regular visit of students. • Training Opportunities for students	72
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
62330	62330

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Lib Soft	Partially	-	2011

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	46	1	27	2	1	2	3	75	9
Added	0	0	0	0	0	0	0	0	0
Total	46	1	27	2	1	2	3	75	9

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

75 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
111445	30000	0	104635

 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website, provide link)

> • Regular cleaning and maintenance of class rooms are carried out so as to provide effective learning environment to the students. Class rooms are cleaned daily by the non teaching staff of the college. Central time table is designed in such a way that there is maximum utilization of infrastructure and class rooms. • The records of all the equipment are maintained in stock registers .Every semester, laboratory equipment's are checked, calibrated and preventive maintenance is done by the laboratory staff. However, major maintenance of any equipment or machinery, is done by external party. • Regular monitoring of electrical and fixtures is done and repaired immediately. Furniture and fixtures are repaired as per the requirement centrally. • Library is partially automated. Computerized issuing and returning of books is done so as to save time. Department of library has library committee which involved representative faculty from all department which gives the book demand to library for smooth working. • Computers Maintenance and support are carried out by system administrators. Regular up gradation is carried out for computers and software. Available computers are distributed in office, library and for administrative work as per the requirement and load of the work. Computers are connected through LAN and with high speed internet facility. Sport material is issued to students as per the schedule. For intercollegiate competitions sport material is issued to the student for the period of the competition .Gymnasium is used by students as per the given slot.

http://spmnandura.org/pdf/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical,%20academic%20and%20support%20facilities.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Student Guidance Cell	67	88	6	6
2018	Importance of English and	71	0	0	0

	Political Science in Competitive exam				
2018	Importance of English grammar	93	0	0	0
2019	Guidance of competitive exams	109	0	0	0
2019	Guidance on the employment of Banking and Railway	80	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	10	B.Sc	Science	G.S. College Khamgaon, Shri Shivaji College Akola	M.Sc & MPSC/UPSC Classes
2019	22	B.A	Arts	S.A. Arts College, Akola	M.A.(Pol.Sci) M.A.(ENG) M .A.Economics
2019	25	B.Com	Commerce	Shri Shivaji Arts,Commerc e and Science college , Motala 2.G.S	M.Com

					.college Khamgaon 3.Janata Mah avidyalaya, Malkapur	

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Programm on the occasion of Dr. Bhausaheb Jayanti Utsav	**Institute Level**	**100**
Fancy Dress Competition on Inrenational Women's Day	**Institute Level**	**32**
Rangoli Competition	**Institute Level**	**19**

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No Data Entered/Not Applicable !!!

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No Data Entered/Not Applicable !!!

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Academic Functioning: The management gives freedom to the Principal in order to fulfil Vission and mission of the institute. Academic responsibilities are fairly divided among all staff members. Committees are appointed for the various academic and co-curricular activities to be conducted in the span of academic year. Principal supervises the functioning of all the Departments. He conducts regular meeting with Head of Departments. The Head of Department conducts meeting with their faculty members. The college inculcates the culture of collective responsibility among its faculties. The heads are empowered with the autonomy of selection and organising the event to improve their qualitative performance. All the faculty members and staff are involved in the decision making on new initiatives as well as in regular academics. Each Department prepare their academic calendar pertaining curricular and co-curricular activities. 2. Student Centric Academics: For smooth conduction of regular student centric academics, Class councillor is appointed for every class which convey and conducts Departmental activities. Student representative conducts meeting with their committee members and executed the programme. The regular meetings of students are organized with a view to obtain feedback and suggestions from the students for better teaching learning process.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College is affiliated to the SGBAU, Amravati so college followes the curriculum design and developed by SGBAU. But for curriculum enrichment college conducts various academic programms such as workshop, certificate courses. Some additional input is given to advanced learners.
Teaching and Learning	Apart from traditional chalk and duster method, teachers' uses ICT blended techniques such as ppts, video lectures. For the continuous internal evaluation, unit test, assignments, quizzes, seminar competition are regularly arranged. For the slow learners remedial classes are arranged. For absentee make up test are arranged
Examination and Evaluation	The college conducts the continuous internal evaluation through internal assessment of unit test, seminar, assignments, External evaluation is done through University term exam.

Research and Development	Faculties from all departments actively engage in research by publishing their research work through reputed Journals and magazine and conferences
Library, ICT and Physical Infrastructure / Instrumentation	College has well equipped, airy sufficient classrooms and four laboratories. The college has its central partially automated library in which all books accession and issue-return is done through software. College has ICT facilities to make the teaching learning more effective.
Admission of Students	College has admission committee which counsels and guide the students for admission process of all Arts, Commerce and Science faculties which supervises the admission process

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Annual planning of both the teaching and learning process is carried out at the outset of each session and published through prospects. For the development of library, library department has its Lib software through which all books accession is done. Issue and return of books is carried out through software.
Administration	Partially Automated admission.
Student Admission and Support	Student admission is done through customised ERP software where all the database of students is maintained and monitored. College is under CCTV surveillance for student's safety and support its access is given to principal.
Examination	The University Exam papers are sent and downloaded online prior to one hour of an exam.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

<div align="center">**No Data Entered/Not Applicable !!!**</div>

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
One day workshop on use of e- resources	15	07/02/2019	07/02/2019	1

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

<div align="center">**No Data Entered/Not Applicable !!!**</div>

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. There is employee credit cooperative society which provides a loan of Rs. 3 lakhs for longer period. 2. Emergency loan of Rs. 20 Thousands to all teaching and non-teaching at very low interest. 3. The society also gives devidant to each member on their shares. 4. There is group insurance scheme for all employees. The premium is very low for all insured group member and benefits of the scheme is awarded on his/her retirement. 5. Teaching and non-teaching faculty members get benefit of all Causal leaves, Duty leaves, Medical leaves according to necessities.	1. There is employee credit cooperative society which provides a loan of Rs. 3 lakhs for longer period. 2. Emergency loan of Rs. 20 Thousands to all teaching and non-teaching at very low interest. 3. The society also gives devidant to each member on their shares. 4. There is group insurance scheme for all employees. The premium is very low for all insured group member and benefits of the scheme is awarded on his/her retirement. 5. Teaching and non-teaching faculty members get benefit of all Causal leaves, Duty leaves, Medical leaves according to necessities.	Students are motivated by teaching and non-teaching staff members by giving cash prizes for their academic excellence.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly. External Audit: The college conducts audit regularly each year after end of financial year. For external audit, external agency as charted accountant Mr. S. B. Bafana is appointed. After scrutinizing the provided financial details of the college, the external auditor suggests the standard procedures to be followed. The external auditor verifies the vouchers, bills, bank balance deposit receipts, and stock registers. The internal and external expenditure on accounts of all heads are maintained up to date. Audited report is put in the meeting of college development committee and communicated to the management of the institution. Internal Audit: IQAC has started the practice of conducting internal audit is from this current year 2018-19. The committee for the internal audit is designated annually for the purpose of audit. The report of the internal audit is presented to the Principal and concerning department to follow the suggestion given by committee.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Dr. Y. S. Patil D. M. Burungale College Shegaon	Yes	Principal
Administrative	Yes	Mr. B.S. Bafana (CA)	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent- Teacher association is an important body of the college Parent-Teacher Meeting: To review overall progress of students. 2 Convocation Ceremony for Pass-out Students with Parents and Faculties 3.The students are felicitated for their academic and other achievements in presence of their parents on the birth anniversary of Dr. Bhausaheb Deshmukh 4. It is a platform for collection of feedback from the parents, taking review of the achievements

6.5.3 – Development programmes for support staff (at least three)

1. One day workshop on use of e- resources. 2. One Day Workshop on Soft Skill Development.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• The institute has participated in Unnat Bharat Abhiyan of Government for the development of adopted villages by the institute. • Institute has initiated on

e-learning using ICT tools. • Institute has more focused to make Eco friendly Campus.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Certificate course on Gender equity	02/01/2019	17/01/2019	19	11
International women's Day celebration	08/03/2019	08/03/2019	77	48

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Teaching staff	27/08/2018	1. Teacher should be present in the college campus and report the attendance on biometric machine. 2. Everyone must report for duty on the reopening day and the last working day of each semester 3. Teacher should devote time and energy to improve and develop academic and professional competence. 4. Teacher should participate and attend academic program such as conferences, seminar, orientation course, refresher course, in service program, research program, minor and major projects etc. 5. Teachers should engage classes punctually and regularly. 6. Teacher should follow the instructions and lessons given by the HOD and Principal. 7. The teacher should not remain absent from work without prior permission or grant of leave. 8. Apart from teaching and allied activities, teacher should organize extracurricular, cocurricular activities. Study, tour, study oriented campus, major and minor projects etc. 9. Teacher should maintain the record of supervisory work, self-report, duty assigned by HOD and principal. 10. Teachers should help college authority to maintain, to enforce and to improve discipline and good habit among the students. 11. Behavior of teacher with male and female student and other employee and colleagues shall be modest. 12. Teacher should not avoid

			any work related to college or university. 13. Teachers are not allowed to do partiality in internal assessment of students. 14. Teacher should not consume alcohol, tobacco or drugs in college campus.
Code of Conduct for non teaching staff	27/08/2018		1. Nonteaching staff should perform all professional activities through proper channel. 2. They should follow all norms and job details assigned by governing body. 3. They should perform his /her role in professional manner. 4. Non-Teaching Staff assigned to Laboratories should keep the laboratories clean. 5. They should co-operate with authorities of the college or institutes in the fulfillment of goals and mission. 6. They respect colleagues and co-operate them in activities related to administrative and academic development of the institute. 7. Non-Teaching Staff, working in the Lab, shall maintain a stock register for all the articles, equipment, chemicals, etc. 8. They should not Involved in any unethical activities. 9. Absence on duties without prior to permission of the authorities is not considerable. 10. They should improve their technical and non-technical skills related to their jobs. 11. They should support for the development of department, laboratories and maintenance of equipments and instruments. 12. They should ensure a co-ordial relationship with

			students, teaching, non-teaching and other administrative staff for the smooth running of the institution or college. 13. All non-teaching staff shall perform duties efficiently as per the institutional norms
Code of Conduct for Student	27/08/2018		1. Dress code: Student will not permit to present in college without college uniform and identity card. 2. Gender based misconduct: Physical, verbal, abusing, harassment any other type of misbehaver by any student in college premises in strictly prohibited. It includes harassment abusing on the basis of factor such as cast, religion, gender, sex, race, national origin, handicap, color, political or religious believes, sexual orientation, ethnicity and age etc. 3. Attendance 75 attendance of students is compulsory. In case, less than 75 attendance observed by faculty, message will be conveyed to their parents and preventive measures will be taken. 4. Disciplinary code 1. Notices displayed on notice board should be regularly read by students. 2. Students are advised to keep the campus neat and clean. 3. The use or distribution of alcohol, drugs or tobacco and smoking in college campus is strictly prohibited. 4. Students should not harm the college property otherwise penalty will be charged. 5. Students should not damage laboratory equipments, instruments, glass wares etc. otherwise, fine will

			charged to students. 6. Students are not allowed to misbehave with principal, professor, non-teaching staff and other working staff, If in case guilty student found fowl language or behaving rudely will be expelled from the college.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
[View File]			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• **Awareness Camp:** Institute arranged awareness sessions and programs in college as well as in local areas such as bus stand, railway station for the plastic-free clean campus. • **Plantation and Campus Beautification:** Eco Club organized tree plantation in college and beautification of campus with the oxygen zone. • **Workshop on Paper bags making:** Eco-club organized a workshop on paper bags making to create awareness and to make the campus carry bag free. • **Krushi Pradarshani:** Eco-club organized Krushi Pradarshani at the college level on occasion of the birth anniversary of Dr.Bhausaheb Deshmukh. • **No Vehicle Day:** college observes one day in a month " No Vehicle Day" to reduce the pollution.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

First best Practice:- Title of Practice: Teacher- students guardian Scheme Objectives: The Institute has adapted Teacher students guardian scheme as a best practice, Its objectives are as follows, ? To enhance the students Academic Achievement ? To enhance aspirations of students and increase their confidence through interactions and conduction of various activities ? To promote the personal/social development of students in a safe ? To develop their personal learning plan for high education and their career pathway. ? To bridge the gap between teacher and student. Context: As 80 admitted students belong to rural background. They are very reserved and shy in nature and hesitate to interact with teachers. They are not aware about their potential and lack in effective communication skill. Keeping view of this, Institute has adapted best practice as Teacher students guardian scheme which proved very helpful for students to enhance their skill sets and goal. Practice: At the outset of academic year students are allotted to all faculty members in batch wise. IQAC has prepared one student counseling data sheet having all basic information and hobbies, interest and career choice. That data sheet duly filled by student and its record is maintained by guardian. In every semester two meetings are conducted with allotted students to make them comfortable to share their problems, difficulties with guardian. He or she gives solution to enhance their growth by overall development. According to difficulties of students, remedial classes, bridge courses, certificate courses, career guidance, counseling session, yoga session are conducted by experts. Evidence of Success: ? Due to this practice healthy relationship is established between student and teacher guardian. ? No ragging incident happened in the campus ? Student participation in curriculum and extra curriculum has been increased. ? Student's confidence level boosted up. 6. Problems Encountered and Resources Required: Initially this activity takes more time to motivate the students to

share their difficulties and problems with teacher and to change their mindset. Due to more number of admissions more number of guardians is required Second best Practice:- 1) Title of Practice: "Connect to Nature through Eco Club" 2) Objectives of thePractice: The institute has identified and adapted the best practice. Its objectives areas, ? To mobilize students towards a scientific inquiry into environmentalproblem. ? To involve the students in efforts to preserve theenvironment. ? To motivate students on how to imbibe habits and lifestyle for minimum wastegeneration. ? To create a clean and green consciousness among students through various innovativemethods. 3) Context: The institute is situated in a rural area and there is a scarcity of water. Day by day environment is changing rapidly. Being graduates, it's essential to have knowledge about the surrounding environment and imbibe the habit of nurturing and preserving nature and to make them sensitive towards environmental concerns to tackle environmental problems. In view of this, the institute has adopted the best practice to "Connect to Nature through Eco Club. Through this activity, students acquire life skills that help them to, know their rights and duties, articulate their concerns and build self-esteem. It also enhances their ability to take on responsibility for self, build relationships with others in society and contribute to nation-building. These skills can be enhanced through experiential learning rather than a theoretical approach. 4) ThePractice: Institute has established an Eco club which is monitored and mentored by the teacher. This eco-club comprises active students of Arts, Commerce and Science faculty. Before commencing of academic session mentor calls a meeting and they chalked out their activities and implements them according to plan. For aspiring students, the college runs the following activities regularly. ? Awareness Camp: Institute arranged awareness sessions and programs in college as well asin local areas such as bus stand, railway station for the plastic-free cleancampus. ? Plantation and Campus Beautification: Eco Club organized tree plantation in collegeand beautification of campus with the oxygenzone. ? Workshop on Paper bags making: Eco-club organized a workshop on paper bags makingto create awareness and to make the campus carry bagfree. ? Guidance to school students: Eco-club members guided the nearby school students for Sciencebased projects which help them to provide a platform to showcase their ideas andtalent. ? Krushi Pradarshani: Eco-club organized Krushi Pradarshani at the college level on occasionof the birth anniversary of Dr. Bhausaheb Deshmukh. 5) Evidence ofSuccess: Due to this best practice, students get motivated for maintaining a plastic-free green campus. Due to Eco Club, students and staff are following one day in a month as a "No Vehicle Day". Through the event like Krushi Pradarshani and guidance to the school level, science-based projects students are more connected with society. 6) Problems Encountered and ResourcesRequired: In maintaining green and beautification of campus water scarcity is a major problem and of financial resources

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://spmnandura.org/pages/iqac_best_practises.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institute Distinctiveness Vision of Institute "To impart high quality and equal education to rural students producing socially responsible good citizens striving for nation development." Vision of Institute focuses on three aspects essentially as .. 1) High Quality Education 2) Equal Education 3) Nation Development by serving the students from all section of the society by making quality higher education accessible and affordable in this area 1) Overall Development of Student As the Institute is located in rural areas so admitted

students lack in confidence, communication skill and leadership qualities so every department nurtured the dreams of all round excellence in education through various departmental activities. Teachers motivate the students for participation at regional, state level activities conducted by other Institutes. 2) Social values and National Consciousness Institute inculcates civic responsibilities in students like honesty, respects and concern for others. Students and staff celebrate National festivals like Independence Day, Republic Day, National youth Day, and Birth and Death anniversaries of great people.

Provide the weblink of the institution
http://spmnandura.org/pdf/Institute_Distiveness.pdf

8.Future Plans of Actions for Next Academic Year

Future plans: 1. To sign more memorandum of understanding with other university department to exchange student and faculty. 2. To establish local NPTEL chapter in institute. 3. Construction of new science building with well-equipped laboratories. 4. Formation of registered alumni. 5. To conduct workshop on Intellectual property right (IPR) 5. To conduct more activities for society enrichment programme. 6. Formation of student council.